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END EXPLOITATION OF YOUTH
TASK FORCE

AGENDAS AND MINUTES

2002 – 2003

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President,
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City and County of San
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TOM AMMIANO

08-20-02P05:12 RCVD

End Exploitation of Youth Task Force

Agenda

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AUG 20 2002

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Thursday, August 22, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

1. **Call to Order**
2. **Welcoming Remarks: Tom Ammiano**
3. **Introduction of Member Goals & Objectives of Task Force**
4. **Presentation Deputy City Attorney, Dorji Roberts Re: Sunshine Ordinance**
5. **Task Force Schedule of Meeting Dates** (discussion and possible action item)
6. **Discussion of Possible Committee Structure** (discussion and possible action item)

7. **Public Comment**

8. **Adjournment.**

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Sunshine Ordinance Task Force
554-5184

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President,
Board of Supervisors
City and County of San Francisco

TOM AMMIANO

End Exploitation of Youth Task Force
Minutes
Thursday, August 22, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

DOCUMENTS DEPT.
SEP 9 2002
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Agenda

1. Call to Order:

4:15 p.m.

In attendance:

Task Force members: Steve Arcelona, Department of Human Services; Beth Ann Berliner, WestEd; Cupcake Brown, Bingham McCutchen; Angela Calvillo, Office of Supervisor Ammiano; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Sarah He, Office of Supervisor Maxwell; Norma Hotaling, SAGE; Cynthia Kane-Hyman, CASARC; Sara Ying Kelley, The San Francisco Foundation; Vanessa Kelly, Trauma Recovery and Rape Treatment Center; Brenda Lopez, Department of Children, Youth and Their Families; Iman Nazeeri-Simmons, Department of Public Health; Ellouise Patton, Young Community Developers; Keith Sanford, San Francisco Police Department; Lateefah Simon, The Center for Young Women's Development; Anne Stanton, Larkin Street Youth Services; Jessica Stein, San Francisco Unified School District; Shannon Thyne, Department of Pediatrics – San Francisco General Hospital; Mari Villaluna, Youth Commission.

Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights; Sean Reynolds, Medical Social Worker, SFGH; Yoshi M. Bird; Volunteer Legal Advocate, SAGE; Marilyn Robinson, SAGE.

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2. Welcoming Remarks: Tom Ammiano

Supervisor Ammiano gave welcome. Introduced Task Force as having a short time limit of one year with specific goals of looking at recommendations that came out of June 2002 hearing: Safe House, Street Outreach, and 24 Hour Hotline. Gave instruction to Task Force to elect co-chairs. Thanked Kamala, Norma, Angela, Anna and Iman for their work.

Kamala Harris suggested that before we elect co-chairs that the Deputy City Attorney, give the Sunshine Ordinance overview.

3. Presentation Deputy City Attorney, Dorji Roberts Re: Sunshine Ordinance

Presentation of rules governing the Task Force – notice, minutes, and agenda requirements.

4. Introduction of Member Goals & Objectives of Task Force

Kamala Harris gave overview of the hearing in June 2002 and handed out video copies of the hearing to members that did not have one. Kamala Harris reviewed goals for Task Force – Safe House, Street Outreach, and 24 Hour Hotline, and introduced idea of subcommittees for each of these recommendations. Kamala Harris introduced the need for creating Guiding Principles for the Task Force. Members are encouraged to share guiding principles that they would like to see the Task Force adopt. Kamala Harris reviewed the voting structure of the Task Force (10 voting members, 8 non-voting members), but recommended that the Task Force reach agreement by consensus.

Task Force members introduced themselves.

5.Task Force Schedule of Meeting Dates

Kamala Harris announced that the Task Force has 12 meetings over the next 6 months. Members will finalize schedule of meetings at September 6th meeting.

6. Discussion of Possible Committee Structure

Kamala Harris gave overview of the Task Force binder. Norma Hotaling introduced reference materials in binder. Kamala Harris encouraged members to contribute articles to the binder. Members who wish to include reference material in the binder will give that information to Iman Nazeeri-Simmons or Angela Calvillo. Kamala Harris encouraged members to submit names of guest speakers and possible ad hoc committee members.

Kamala Harris asked members if they had other ideas or anything to add to the three recommendations that the Task Force will work on over the next 6 months.

Daisy asked about possible RFPs. Kamala Harris suggested that this will be something that the Task Force will decide.

Maria Cora recommended that the Task Force think about some type of oversight body for the three recommendations, once they are implemented.

Kamala Harris explained that the Task Force is for one year; the first 6 months is for planning, the second 6 months is for implementation. Kamala Harris recommended that the Task Force should consider what role to play once its original goals are completed..

Mari Villaluna encouraged the Task Force to get input from the population of young people affected by prostitution. She recommended that the Task Force go to them.

Kamala Harris agreed with Mari Villaluna, and recommended that the committees find the best way to involve youth (i.e. surveys, focus groups, round tables). Kamala Harris encouraged Mari to bring this to the next meeting as a guiding principle.

Vanessa Kelly recommended that the Task Force look at how agencies can best work collaboratively with the recommendations (i.e. safe house), and that the members know what is out there as far as services for youth who are exploited.

Kamala Harris introduced a committee structure that would have logistics and programmatic subcommittees within each three recommendations (i.e. safe house, hotline, street outreach). Kamala Harris asked for feedback on this idea.

Steve Arcelona suggested that there be only one committee per recommendation, with the understanding that logistics and programming are not that different – that one feeds into the other.

Anne Stanton agreed with Steve Arcelona.

Sara Ying Kelley recommended that the Task Force look at leveraging money and suggested the need for a public awareness campaign that is prevention oriented.

Shannon Thyne suggested 3 populations to be targeted for a PR campaign – service providers, youth, and potential donors. Shannon Thyne also stated that there is a need for strong data to support a campaign.

Kamala Harris suggested that the Task Force look at public awareness of the issue as a goal.

Norma Hotaling reminded group that the Task Force's role is to create a social services model response to issue, not criminal justice model response.

Ellouise Patton recommended that the Task Force separate itself from the election year politics. Ellouise Patton recommended cultural competency as a guiding principle.

Mari Villaluna suggested that the Task Force include queer and questioning youth within the population of focus.

Kamala Harris clarified the different language (youth versus girl) used within the Task Force. Kamala Harris stated that for the 24 hour hotline and street outreach, both boys and girls will be targeted. Only girls will be targeted with the safe house due to treatment logistics and concerns. A discussion ensued about whether transgendered youth will be included in the safe house. Kamala Harris stated that this will be considered by the Task Force.

Marilyn Robinson recommended that transgender youth be included in services that are enhanced or created through the Task Force.

Maria Cora recommended that a youth development model based upon community assets be used by the Task Force. Kamala Harris suggested that the Task Force not stigmatize or label the youth.

Anne Stanton made the motion to vote on having three subcommittees for each recommendation (safe house, 24 hour hotline, and street outreach). Ellouise Patton seconded the motion. Vote was unanimous among voting members. Motion carried.

Kamala Harris stated that before the next meeting, Task Force members should think about who to select as chair or co-chairs, create a list of Guiding Principles, decide who to have as guest speakers, and create sub-committee assignments.

Date/Time for next meeting: Friday, September 6, 2002, 4-6 pm

7. Public Comment

Yoshi Bird asked how public would know of future Task Force meetings and what provisions are made for language capability. Mari Villaluna stated the 72-hour notification rule under Sunshine Ordinance, as well as the accommodation for those who need assistance with special needs.

8. Adjournment.

6:05 p.m.

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City and County of San
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TOM AMMIANO

09-03-02A10.59 RCVD

End Exploitation of Youth Task Force

Agenda

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SEP 3 2002

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Friday, September 6, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

1. **Call to Order**
2. **Approval of Minutes** – 5 mins
3. **Selection of Co-chairs** (discussion and possible action item) – 15 mins
4. **Adoption of Guiding Principles** (discussion and possible action item) – 10 mins
   Suggestions from 8/22 meeting included:
   - Public Awareness will be part of process
   - Do not stigmatize the population
   - Involve youth
   - Cultural competency
   - Focus on social services
   - Youth Development Model
   - Be task-oriented, productive, and concrete
5. **Assignment to Committee** (discussion and possible action item) – 10 mins
6. **Hotline Committee** (discussion and possible action item) – 30 mins
7. **Outreach Committee** (discussion and possible action item) – 30 mins
8. **Safe House Committee** (discussion and possible action item) – 30 mins

9. **Public Comment**

10. **Adjournment.**

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02

President,
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TOM AMMIANO

09-25-02A10:51 RCVD

Approved 9/24/02

End Exploitation of Youth Task Force Minutes
Friday, September 6, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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SEP 25 2002
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Agenda

1. Call to Order:

4:10 p.m.

In attendance:

Task Force members: Janice Anderson-Santos, Department of Human Services; Belle Taylor-McGhee, Department on the Status of Women, Beth Ann Berliner, WestEd; Cupcake Brown, Bingham McCutchen; Angela Calvillo, Office of Supervisor Ammiano; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Norma Hotaling, SAGE; Cynthia Kane-Hyman, CASARC; Camille Wise, Department of Children, Youth and Families; Iman Nazeeri-Simmons, Department of Public Health; Ellouise Patton, Young Community Developers; Lynne Atkinson, San Francisco Police Department; Lateefah Simon, The Center for Young Women's Development; Anne Stanton, Larkin Street Youth Services; Denise Albano, Larkin Street Youth Services; Shannon Thyne, Department of Pediatrics – San Francisco General Hospital; Mari Villaluna, Youth Commission.

Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights; Priya Alagiri, Consultant

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2. Approval of Minutes

The minutes were approved without any changes.

3. Selection of Co-chairs

Kamala Harris suggested the Task Force (TF) skip over this agenda item until Belle Taylor-McGhee arrives.

4. Adoption of Guiding Principles

Suggestions from 8/22 meeting were adopted; they include the following:

- Public Awareness will be part of process
- Do not stigmatize the population
- Involve youth voice
- Cultural competency
- Focus on social services
- Youth Development Model
- Be task-oriented, productive, and concrete

Additional Guiding Principles that were added by Task Force members include:

- Back up planning with evidence
- Leverage existing social service infrastructure as much as possible, without having to re-create the wheel
- Target specific intervention while acknowledging that further work needs to be done
- Be solution oriented, do not just focus on the problem(s)

Ellouise Patton moved to approve Guiding Principles. Shannon Thyne seconded motion. Motioned carried unanimously

5. Assignment to Committee(s)

Mari Villaluna expressed concern over time commitment to more than one committee. Kamala Harris said for Task Force members to do what you can do as far as participating in more than one committee.

Hotline: Belle Taylor-McGhee, BethAnn Berliner, Lateefah Simon, Norma Hotaling, Mari Villaluna, and Maria Cora, Janice Anderson-Santos, Cynthia Kane-Hyman

Outreach: Cynthia Kane Hyman, Lynne Atkinson, Elloise Patton, Norma Hotaling, Vanessa Kelly, Anne Stanton/Denise Albano, Jessica Stein, Shannon Thyne, Priya Alagiri, Daisy

Safe House: Anne Stanton, Denise Albano, Janice Anderson-Santos, Norma Hotaling, Belle Taylor-McGhee, Cupcake Brown, Priya Alagiri, Ellouise Patton, Anne Stanton, Norma Hotaling, Daisy

6. Hotline Committee

Shannon Thyne recommended looking at existing hotlines like CASARC. Janice Anderson-Santos suggested focusing on the possibility of consolidating and sustaining the hotlines. Lateefah Simon stated that San Francisco has a lot of hotlines; she

suggested conducting focus groups to ascertain what the youth need. She stated that youth involvement is important.

Belle Taylor-McGhee stated that the Domestic Violence hotline model would be useful to research. Kamala Harris asked the TF members to brainstorm national hotlines or hotlines in the state that are the model and best practice that we would want to replicate. Children of the Night in Los Angeles, Boys and Girls Town, and California Region Hotline, SFWAR, Suicide Prevention and Youthline were brainstormed by the group.

Mari Villaluna stated that focus groups with youth need to provide incentives to get youth to participate.

Kamala Harris suggested that it seems like consensus on conducting focus groups. Focus group questions should include why do youth call hotlines, what do they want, what is their perfect hotline.

Cupcake Brown and Ellouise Patton put forth the question about timeliness, and what is the capacity to respond to the needs of the youth calling. Cupcake Brown stated that the people manning the phones need to be trained in not stigmatizing the youth who call. Kamala Harris suggested that using the peer model and conducting trainings could address this concern.

Lateefah Simon recommended that the methodology used should be that of the social service model, not criminal justice; the hotline should respond to the callers needs.

Kamala Harris asked the TF if we want to create a new hotline. TF members agreed that it was too premature to decide yet. Kamala Harris recommended that the TF conduct an analysis on existing hotlines and outreach to those agencies.

Cupcake Brown asked if hotlines were already making connections with other services when someone calls them. Ellousie Patton stated that perhaps we need a centralized system to link all hotlines. Kamala Harris stated that this is what Department on the Status of Women is doing and it is difficult. Belle Taylor-McGhee stated that this model isn't tailored to the population's needs (youth involved in prostitution).

Norma stated that once you ask youth their needs you're going to see the complexity of their issues, and that no one has the ability to deal with all of their needs. Children of the Night will be a good resource to investigate.

ACTION ITEMS: (Progress on these action items will be reported back to full TF by next meeting on Tuesday, September 24)

- Set up focus group within 4 weeks at Youth Guidance Center - **Lateefah Simon**
- Set up focus groups within 4 weeks at SAGE - **Norma Hotaling**

- Work with Norma and Lateefah on the focus groups - **Mari Villaluna and Maria Cora**
- Send questions to be asked during focus groups to Lateefah - **TF members**
- Research Children of the Night and Boys & Girls Town - **Janice Anderson-Santos and BethAnn Berliner**
- Research existing hotlines that target youth - **Cynthia Kane-Hyman**
- Create a list of existing hotlines - **Belle Taylor McGhee**

7. Outreach Committee

Norma stated the need to identify geographic areas where the youth are working. Ellouise suggested identifying where pay phones are in San Francisco.

Geographic areas that were listed included:
Evans Street, Tenderloin, Haight, Mission (18th St.), Polk St. (young men are here)
Media areas included:
Spectator, Guardian, Eros, SF Chronicle

Lynne Atkinson will bring back a list of publications with sex industry advertisements, and assess the frequency of San Francisco youth involved in ads.

Anne Stanton suggested that youth are the ones to tell us media sources- we should get this information through the focus groups.

Anne Stanton stated that Larkin Street Youth Services focus on runaway and homeless youth. Services include peer outreach as well as staff outreach; services target youth where they are at; resources are limited so outreach may not always happen when youth are out (i.e. 2-3 am).

Kamala Harris stated that a recommendation might be that we need resources in this geographic area (Haight and Mission) at these times.

Norma Hotaling stated that 24-hour on-call with crises case management is what is needed.

Kamala Harris asked if anyone is doing 24-hour outreach, funded or not. Anne Stanton stated that Larkin does 24-hour housing; possible expansion of services if extra resources were available.

Lateefah Simon stated that young women who are going through the transformation-getting out of the life of sex work- should not be the ones doing outreach.

Norma Hotaling stated that outreach around sexually transmitted diseases and HIV can create a relationship and build trust with street youth.

Ellouise Patton stated that the Black Coalition on AIDS is doing outreach. Mari suggested researching At the Crossroads.

Public Comment:

Daisy suggested that the TF involve the following agencies: Haight Ashbury Youth Outreach, Women's Needs, HIFY, Cal Pep, individuals from Queer Youth Shelter, Dimensions Clinic.

Kamala Harris suggested the following tasks be completed within the Outreach Committee:

ACTION ITEMS: (Progress on these action items will be reported back to full TF by next meeting on Tuesday, September 24)

- Look at existing outreach services –**Anne Stanton, Denise Albano, Cynthia Kane-Hyman**
- Geographic Assessment (gathering data)– **Shannon Thyne, Anne Stanton, Denise Albano, Cynthia Kane-Hyman, Lynne Atkinson, Priya Alagiri**
- Creating a matrix of existing services – **BethAnn Berliner**
- Resources for creating outreach or expanding what currently exists – **Anne Stanton, Denise Albano, Cynthia Kane-Hyman, Shannon Thyne, BethAnn Berliner, Priya Alagiri**
- Schools as a base for outreach – **Jessica Stein, BethAnn Berliner**

Mari emphasized that TF needs to involve youth in what they think of outreach services. Kamala Harris asked Lateefah and Norma to include in focus group questions around outreach, including "of existing outreach services, what are most effective and why"

Shannon Thyne emphasized that the TF focus should be on immediate response.

Norma stated that a lot of SAGE's calls are at 3am, taking someone to the hospital, and it doesn't end there- helping with housing needs, etc.

Shannon Thyne stated that this speaks to immediate response need, and that we may not need another hotline, but an immediate response system instead.

Public Comment:
Daisy stated that the TF members need to come out of denial about abuse committed by the police department. Also, the TF needs to focus on cultural competent, attractive services.

Camille Wise, Brenda Lopez's designee from DCYF, asked if we are including outreach services to youth who are leading 'normal lives' – girls who are in school. Who are we serving?

Maria Cora, reiterated Camille's question, asking who are we talking about. We should not stereotype or stigmatize.

Ellouise Patton stated that you have youth who are living at home but selling their bodies to help feed the family or support parent's drug habit. Shannon Thyne stated that some girls are pimped by their boyfriends.
Cupcake Brown stated that the Safe House shouldn't mix boys and girls or transgender youth (because they have many other issues that they're dealing with).

Kamala Harris asked the TF if there is consensus in focusing on girls as the population to be served by the Safe House.

Maria Cora asked why limit ourselves to one target.

Kamala Harris stated that we should concentrate on finding property; find a collaborative partner to help fund the property. The TF needs to be committed to tangible outcomes.

Anne Stanton stated that we need to look back on the Guiding Principles – be task oriented and look at where are the gaps. We currently do not have a safe house for girls who are exploited, and that there are insufficient resources for girls. We need to create a model that works and then replicate it for boys and transgender youth.

Norma Hotaling suggested that at the next meeting the TF talk about developing resources for populations we are not dealing with and see if outreach and hotline services can be included.

Mari Villaluna stated that the services should be bilingual in Spanish and English.

Camille Wise asked if we have defined the term 'exploited'.

Kamala Harris stated that we referred to the population as sexually exploited youth instead of teenage prostitutes so as to not stigmatize the girls.

8. Safe House Committee

Kamala Harris asked what type of facility we want (residential, how many beds).

Anne Stanton and Ellouise Patton stated that we should consider 10-15 beds for the facility. Norma Hotaling stated that all the youth she works with want a home. She recommended a facility with 6-8 beds.

Kamala Harris asked what exists currently in 6-8 beds and 10-15 beds. What are the differences in programs, grants, staffing, NIMBYism, etc. between the two size of facilities.

Anne Stanton brought up licensing as a big issue.

Lateefah Simon mentioned Sister Kin as a potential model. Lateefah asked what does a Safe House for girls who prostitute mean. Should they be arrested? On probation? What are the programmatic concerns?

Cupcake Brown stated that a Safe House needs to be safe.

Kamala Harris asked if it is realistic to keep the Safe House secret; what are the components to ensure safety. Kamala Harris suggested that a subcommittee needed to look at the issue of safety

Belle Taylor-McGhee stated that the committee should look at issues of insurance, licensing and bonded.

Kamala Harris stated that if the Safe House needs to be overseen and linked to other agencies/organizations, that this needs to be looked at by a subcommittee.

ACTION ITEMS: (Progress on these action items will be reported back to full TF by next meeting on Tuesday, September 24)

- Licensing issues – **Anne Stanton, Denise Albano, Janice Anderson-Santos**
- Safety issues – **Norma Hotaling, Belle Taylor-McGhee, Cupcake Brown, Priya Alagiri**
- Linking to other organizations – **Ellouise Patton, Anne Stanton, Norma Hotaling**

Anne Stanton stated that the TF needs to return to Agenda Item 3.

Kamala Harris stated the need to select co-chairs. She suggested one be from a community agency, the other from a city department.

Ellouise Patton and Cynthia Kane-Hyman nominated Norma Hotaling.

Norma Hotaling nominated Belle Taylor-McGhee. Anne Stanton nominated Janice Anderson-Santos, so that there be a joint chair between Department on the Status of Women and Department of Human Services.

Consensus of TF members that chairs are: Norma Hotaling, Belle Taylor-McGhee and Janice Anderson-Santos.

Kamala Harris stated that the committees email their meeting days/times to Angela Calvillo.

Date/Time for next meeting: Tuesday, September 24, 2002, 4-6 pm

9. Public Comment

Daisy post concerns about Sunshine Ordinance and Public Comment on the agenda.

Daisy stated that the Safe House needs to be safe enough for youth to want to be there; they cannot be abused by staff so they end up leaving and end up in jail.

Belle Taylor-McGhee stated that the TF has determined that no coercion is a part of the Safe House.

10. Adjournment.

6:08 p.m.

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24/02

President,
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TOM AMMIANO

09-18-02P01:06 RCVD

End Exploitation of Youth Task Force

Agenda

Tuesday, September 24, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **Sunshine Ordinance** - 10 mins
   Public Comment
4. **Hotline Committee** (discussion and possible action item) -30 mins
   Public Comment
5. **Outreach Committee** (discussion and possible action item) -30 mins
   Public Comment
6. **Safe House Committee** (discussion and possible action item) -30 mins
   - Target Population

   Public Comment
7. **Sub-committee Structure** (discussion and possible action item) -20 mins
   Public Comment

8. **Announcements**

9. **Adjournment**

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9/24/02

End Exploitation of Youth Task Force – Minutes from September 24, 2002 Meeting, 4-6pm City Hall Room 278

In Attendance

Task Force Members: Janice Anderson-Santos, Department of Human Services; Belle Taylor-McGhee, Department on the Status of Women, Bethann Berliner, WestEd; Cupcake Brown, Bingham McCutchen; Angela Calvillo, Office of Supervisor Ammiano; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Shannon Garcia, SAGE; Camille Wise, Department of Children, Youth and Families; Iman Nazeeri-Simmons, Department of Public Health; Lynne Atkinson, San Francisco Police Department; Jessica Stein, SFUSD; Denise Albano, Larkin Street Youth Services; Shannon Thyne, San Francisco General Hospital; Mari Villaluna, Youth Commission; Stephanie Dunlap, CYWD.
Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights; Priya Alagiri, Consultant; Nicole Solis, Attorney – Public Defenders Office; Eiko Sugano, Graduate Student – UC Berkeley; Elizabeth Russell-Fisk, Graduate Student – UC Berkeley

Agenda Topic	Discussion	Action Item
1. Call to Order	4:15 pm by tri-chair, Janice Anderson-Santos	None
2. Approval of Agenda and Minutes	Minutes approved with the following changes: • Daisy *added* to Outreach and Safe House Committees; • Belle Taylor-McGhee *will not be added* to the Outreach Committee; • Shannon Thyne *will be taken off* the Hotline Committee; • Belle Taylor-McGhee stated that the Domestic Violence Hotline Model would be useful to research, *not* the Dept. on the Status of Women's hotline; • Daisy stated that the Haight Ashbury Youth Outreach should be involved, *not* Haight Ashbury Youth Clinic.	Iman Nazeeri-Simmons will make the corrections and post minutes.
3. Sunshine Ordinance	Edward Olsen, Deputy City Attorney gave a review of Sunshine Ordinance, and answered questions posed by the Task Force members and public. Mr. Olsen clarified public comment and committee structure rules. • There are two kinds of public comment; General Public Comment that is either at the beginning or end of the agenda and Public Comment after *each* agenda item. • Committee structure: Mr. Olsen stated that a quorum of committee members (whether they are TF members or public members) has to be present for the committee to meet. The committees need to post their agendas per Sunshine Ordinance rules. • It was determined that those working on the focus groups are *not* a committee, but a work group.	Task Force members voted to have General Public Comment at the beginning of each agenda.
4. Hotline Committee	Janice Anderson-Santos presented update of Hotline Committee. • Bethann Berliner, Belle Taylor-McGhee, Janice Anderson-Santos and Cynthia Kane-Hyman attended the Hotline Committee meeting. • During the meeting they called 411 to do an informal assessment of youth hotlines in San Francisco/Bay Area. They also went through the phone book. They found the 411 process difficult and unhelpful. They recommended that the hotline service the TF develops be specific, have clear information, and be easily accessible by youth who are sexually exploited.	DOCUMENTS DEPT. OCT 15 2002 SAN FRANCISCO PUBLIC LIBRARY

Agenda Topic	Discussion	Action Item
	• Belle Taylor-McGhee developed a list of hotlines that targets youth. • Bethann Berliner is in the process of creating a matrix of hotlines with information on data variables such as population served (youth, adult), live person answering phone, language capabilities, etc. Bethann stated that this matrix will be a good way to see where gaps exist in current hotlines; the matrix will also be helpful in presenting data to the Board of Supervisors. • Kamala Harris suggested that the TF create a draft letter to be sent out by Supervisor Ammiano's office to agencies/community-based organizations who provide hotline and outreach services to youth. This letter will inform the agencies/CBOs of the TF and that someone will be contacting them regarding their services. The intention of the letter is to increase the agencies/CBO's responsiveness to the TF's inquiries regarding their services to youth. • Bethann stated that after doing initial research on existing hotlines, the TF's hotline recommendation should be a single-issue hotline and be named for the population it will serve. • Kamala Harris stated that this brought up the dilemma that many of the girls who are working the streets do not identify as being exploited. • Bethann Berliner stated that current hotlines do not have the necessary training for working with sexually exploited youth; they need this training. Eve Meyer, Director of Suicide Prevention Hotline was suggested by Cynthia Kane-Hyman (who is sick and could not make this meeting) as a good consultant to the TF. • Lynne Atkinson discussed the type of calls received by the police department via 911. • Mari Villaluna proposed adding a question on the Youth Vote ballot regarding sexual exploitation. **Public Comment:** Daisy stated that Women's Inc has a successful hotline for domestic violence; she recommended that the director of Women's Inc could be invited in to speak to TF.	Bethann will present an update of the matrix at the next TF meeting, 10/10/02 TF members will vote on whether to draft a letter to agencies/CBO's that would be sent out by Supervisor Ammiano's office. Cynthia Kane-Hyman will invite Eve Meyer to an upcoming TF meeting. Lynne Atkinson will bring SFPD data of calls received via 911 to the next TF meeting.
5. Outreach Committee	Shannon Thyne presented update of Outreach Committee. • The committee has had two meetings; Shannon handed out minutes from the meetings. Those attending included: Norma Hotaling, Vanessa Kelly, Shannon Thyne, Cynthia Kane-Hyman, Jessica Stein, Denise Albano, Daisy, and Priya Alagiri • The committee recommended that the age group targeted should reach older youth, as well as younger youth. They suggested targeting youth as old as 25. • The committee defined outreach to include: people on foot distributing information/health education materials; media campaign; crisis intervention; interagency linkages; and prevention programs. • Denise Albano identified 19 organizations that conduct outreach, and is in the	TF members give additional agencies to Denise to add to list of outreach services in SF.

Agenda Topic	Discussion	Action Item
	process of contacting them. She stated that a letter from Supervisor Ammiano's office would be helpful in getting agencies to return her calls. • Shannon presented information on CASARC calls. She stated that in analyzing the calls, outreach needs to occur everywhere in the city – calls represented almost every zip code in the city. • Shannon stated that the SF Police Dept needs to be involved because they are on the front line in working with sexually exploited youth. • Jessica is researching SF Unified School District regarding curriculum, programs, services, etc. for sexually exploited youth. • Kamala Harris suggested that the Outreach Committee focus on determining what the best practices are for outreach services to this population. **Public Comment:** Daisy stated that the TF needs to be aware of police abuse towards youth sex workers. She supports peer outreach and optional services for the youth. Nicole Solis stated that she's an attorney with the Public Defenders Office. She works with sexually exploited youth at Youth Guidance Center. She stated that YGC is a good place to conduct outreach because the girls' pimps are not around. She sees youth at YGC from the East Bay, Sacramento, LA.	Lynne Atkinson to provide data on locations within the city to concentrate outreach. Jessica will present her findings of SFUSD to the TF. Committee members will present findings on best practices.
6. Safe House Committee	Denise Albano presented update of the Safe House Committee. • A potential site for the Safe House was discussed. Norma Hotaling and Kamala Harris visited the site. The site is currently being leased by SF Department of Public Health (DPH). Barbara Garcia, Director of Community Programs at DPH instructed the TF to focus on program design; DPH will assist with licensing issues if this particular site is determined to be the location for the Safe House. • The Safe House Committee discussed target population; specifically if transgender youth who are male to female would be allowed to access services at the Safe House. • The TF discussed whether harm reduction will be a part of the Safe House; what to do if a youth is found using illegal drugs/alcohol or prostituting. • Shannon Garcia presented a draft budget of a hypothetical Safe House, including staffing needs. The projected budget for the first year was $416,000; for the second year $390,000. Shannon stated that leasing is expensive and that the TF should	TF will decide on target population of Safe House, and if this includes transgender youth who are male to female. TF will decide whether harm reduction will be implemented in Safe House program.

Agenda Topic	Discussion	Action Item
	explore the option of buying a potential house. • Belle Taylor-McGhee recommended that the TF decide on whether or not the Safe House's location will be undisclosed so as to protect the safety of the girls residing there. TF members decided that it was too early to determine this, so any potential sites location would be kept undisclosed until further research is conducted and best practices are determined. • Maria Cora stated that this was discussed by the committee. Maria recommended that the TF should decide if the program will be optional or court-ordered; she also asked how would the Safe House be kept secret. • Kamala Harris suggested that the Committee explore ways of keeping the Safe House 'safe' if its location is known. • Bethann suggested that the TF engage the services of a realtor or property manager to assist the TF in determining whether buying or leasing would best meet our needs. • Maria Cora recommended that childcare be kept in mind when deciding upon a house. • Camille Wise stated that DCYF has one-time dollars available. Proposals are due September 30th. • Kamala Harris stated that the Safe House project would be RFPed out. **Public Comment:** Daisy stated that harm reduction is a policy widely used throughout the city. Possible consultants that could be invited to speak to the TF on harm reduction are Michael Northcutt and Joy Rucker. Kamala Harris suggested that the Safe House Committee invite Mr. Northcutt and Ms. Rucker to their Committee meeting. Nicole Solis recommended that if the Safe House's location isn't secret that the girls who are staying there are made aware of this so that their safety isn't compromised. Nicole also asked about school options for the girls; could there be a school at the house. Nicole stated that the Safe House program include elements of self-determination for the girls, otherwise it will replicate the Group Home model, which many youth run away from.	Safe House Committee will explore alternative methods of keeping house 'safe' other than having an undisclosed location, and will report back to the TF.
7. Committee Structure	Janice Anderson-Santos suggested that the TF covered this during Mr. Olsen's discussion of Sunshine Ordinance compliance. The TF members and public agreed.	
8. Announcements	**The Outreach Committee is meeting:** Wednesday, October 2nd, SF General Hospital Section, 6th Floor, Room E7; 4:00-5:30	Updates on Committees to be presented to full TF at next meeting on 10/10/02

Agenda Topic	Discussion	Action Item
	The Hotline Committee is meeting: TBD **The Safe House Committee is meeting:** Thursday, October 3rd, City Hall Room 278; 3:30-5:30	
9. General Public Comment	None	
10. Adjournment	6:18 pm Next meeting Thursday, October 10, 2002, 4-6 pm, City Hall Room 278	Agenda to follow.

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TOM AMMIANO

End Exploitation of Youth Task Force

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Agenda

Thursday October 10, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **General Public Comment**
4. **Hotline Committee** (discussion and possible action item) -30 mins
   Public Comment
5. **Outreach Committee** (discussion and possible action item) -30 mins
   Public Comment
6. **Safe House Committee** (discussion and possible action item) -30 mins
   Public Comment
7. **Announcements**

8. **Adjournment**

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President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Thursday October 24, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **General Public Comment**
4. **Safe House Committee** - 30 mins
   - Present findings on 1st step program (discussion and possible action item)
   - Present findings on harm reduction model (discussion and possible action item)
   - Update on letter from Supervisor Ammiano's office (action item)
   - Public Comment
5. **Hotline Committee** - 30 mins
   - Present update of the matrix of current hotlines (discussion and possible action item)
   - Present findings on what training phone operators receive to handle crisis calls (discussion and possible action item)
   - Update on letter from Supervisor Ammiano's office (action item)
   - Public Comment
6. **Outreach Committee** - 30 mins
   - Present best practices in outreach (discussion and possible action item)
   - Present findings from Atlanta's public awareness campaign (discussion and possible action item)
   - Update on letter from Supervisor Ammiano's office (action item)
   - Public Comment
7. **Announcements**
8. **Adjournment**

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End Exploitation of Youth Task Force – Minutes from October 24, 2002 Meeting, 4-6pm City Hall Room 278

In Attendance
Task Force Members:, Belle Taylor-McGhee, Department on the Status of Women, Bethann Berliner, WestEd; Cupcake Brown, Bingham McCutchen; Angela Calvillo, Office of Supervisor Ammiano; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Norma Hotaling, SAGE; Sarah He, Office of Supervisor Maxwell; Camille Wise, Department of Children, Youth and Families; Jessica Stein, SFUSD; Denise Albano, Larkin Street Youth Services; Mari Villaluna, Youth Commission; Vanessa Kelly, Trauma Recovery and Rape Treatment Center
Public: Priya Alagiri, Consultant; Andrea Johnston, Girls Speak Out, Laura Jimenez, Office of the City Attorney, Kristen Weber, Attorney, Legal Services for Children; Gina Castro, Director Girls Justice Initiative, Cassie Coleman, Juvenile Probation, Julie Posadas, Juvenile Probation.
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Agenda Topic	Discussion	Action Item
1. Call to Order	4:10 pm by tri-chairs, Belle Taylor-McGhee & Norma Hotaling	None
2. Approval of Agenda and Minutes	Minutes approved with no changes:	
3 Public Comment.	The following individuals introduced themselves at public comment: Andrea Johnston, Director of Girls Speak Out, Kristen Weber, Attorney, Legal Services for Children Julie Posadas, Coordinator of Services for Girls at Juvenile Probation, District Attorney's Office and the Federal Witness Program.	The Task Force members welcomed the speakers' ideas and participation.
4. Safe House Committee	Cupcake Brown, Maria Cora & Denise Albano presented an update of the Safe House Committee. • Denise Albano, Daisy Anarchy, Cupcake Brown, Maria Cora, Doug Pumpetch attended the Safe House Committee meeting October 17, 2002. • During the meeting members agreed whenever possible to present decisions, not suggestions to the full Task Force. • After some discussion, it was agreed the Safe House would be used as a residential home after a young women has become stabilized and NOT as an emergency shelter or as a one night place to stay. Not everyone in crisis in the middle of the night would be appropriate for the limited 10 beds. The program, would last 6 to 8 to 12 months and have a pre-selection process that would happen before the girls arrive. • Further issues for discussion including the need for screening and training, working with young women and that includes everywhere for anybody who's going to be referring to that Safe House needs to get some form of training. • Discussion on First Step vs not First Step, safe aspect of a Safe House, protecting a witness, residential facility community, gender and age issues.	There was consensus among the Task Force Members that there should be a screening process that proceeds a referral into the Safe House. Belle Taylor-McGhee offered a motion that these items go back to the Safe House Committee to look at continuum of care items with the focus on a Safe House as well as a transitional stabilization treatment program.

Agenda Topic	Discussion	Action Item
5. Hotline Committee	The Hotline Committee presented a further completed Matrix of local, regional & national hotlines that were interviewed. The Committee plans to meet with Eve Meyer from Suicide Prevention Hotline. Presented were the results of an online search for scholarly literature on telephone counseling and the effectiveness of hotline services in general.	No action taken
6. Outreach Committee	Cynthia Kane Hyman presented an update of the Outreach Committee: The committee discussed what the ideal outreach worker would look like. The Outreach Committee pointed out a gap in services between 11pm & 7am when there are no outreach workers doing case management & crisis response.	No action taken
7. Announcements	November 4th, From 9:30am to 11:30am 400 McAllister an open meeting with presentations from Mike Rohan, Ernie Jenkins, Bill Zifferman regarding their gender-specific programs for young women and girls involved in the juvenile justice system, or at risk of involvement in Chicago, who have had some success working with young women and girls involved in prostitution as well about their programs and relevant aspects of their JDAI process.	
8. General Public Comment	Future agendas should reflect committee work merging with the work the Task Force is organizing, informing Task Force goal of advising the Board of Supervisors. DOSW affirmed their commitment to assist the Task Force with the writing of the report. Maria Cora clarified Special Programs for Youth have the Clinic at the Youth Guidance Center and at Log Cabin Ranch. A new Division that has Cole street Clinic, Larkin Street Clinic, Balboa Teen Health Center called CHYP (Community Health Youth Program) run by Michael Baxter, Vanessa Kelly mentioned the Task Force should begin looking into funding issues. Mari Villaluna announced the Youth Vote results; 17% answered "yes" to the question "Have you or any other youth you know in SF ever had sex for money, food, shelter, drugs or for any other means of survival?"	The Task Force agenda for the next meeting shall include an item to discuss the Micro and the Macro process of the Task Force. The task Force agenda should reduce the Committee Reports from 30 minutes to 15 minutes, in order to reserve time for the Budget issues, Merging of Committee reports as well as ensuring youth voice is included in the process.
9. Adjournment	6:27 pm Next meeting Thursday, November 6, 2002, 4-6 pm, City Hall Room 278	Agenda to follow.

President,
Board of Supervisors
City and County of San Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Wednesday, November 6, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **General Public Comment**
4. **Safe House Committee –** 15 mins presentation/15 mins discussion
   - Define the components of the Safe House Program
     - first steps
     - program assessment
     - resources and budget
   - Public Comment
5. **Hotline Committee –** 30 mins
   - Provide general overview of information gathered (discussion and possible action item)
   - Present findings on what training phone operators receive to handle crisis calls (discussion and possible action)
   - Public Comment
6. **Outreach Committee** (discussion and possible action item) – 30 mins
   - Role and duties of outreach workers
   - Certification, training, and qualifications of outreach workers
   - What currently exists – who is doing what and where?
   - Public Comment
7. **Creation of a Budget Subcommittee** (discussion and possible action item)
8. **Completion of Final Report** (discussion and possible action item)
9. **Public Comment**
10. **Adjournment**

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End Exploitation of Youth Task Force – Minutes from November 6, 2002 Meeting, 4-6pm City Hall Room 278

In Attendance
Task Force Members: Janice Anderson-Santos, Department of Human Services; Belle Taylor-McGhee, Department on the Status of Women; Norma Hotaling, SAGE; Maria Cora, Department of Public Health; Kamala Harris, Mari Villaluna, Youth Commission; Office of the City Attorney; Iman Nazeeri-Simmons, Department of Public Health; Jessica Stein, SFUSD; Denise Albano, Larkin Street Youth Services; Shannon Thyne, Department of Pediatrics – San Francisco General Hospital; Beth Ann Berliner, WestEd; Sarah He, Office of Supervisor Maxwell; Vanessa Kelly, Trauma Recovery and Rape Treatment Center; Ellouise Patton, Young Community Developers; Cynthia Kane-Hyman, CASARC; .
Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights; Laura Jimenez, Office of the City Attorney; Julie Posadas, Juvenile Probation Dept.; Priya Alagiri, Consultant; Andrea Johnston, Girls Speak Out, Yulahlia Hernandez, Girls Speak Out; Katy Miller, Mayor's Office of Criminal Justice.

Agenda Topic	Discussion	Action Item
1. Call to Order	4:19 pm by tri-chairs Janice Anderson-Santos, Norma Hotaling and Belle Taylor McGhee.	None.
2. Approval of Agenda and Minutes	Minutes approved with changes.	Iman Nazeeri-Simmons will make the corrections and post minutes.
3. General Public Comment	None.	None
4. Safe House Committee	Norma Hotaling reported that the Safe House committee met on Friday 11/1. Ms. Hotaling described 8 services that would be provided at the Safe House: education, vocational training, drug treatment, mental health, medical, life wisdom, legal and spiritual. She asked the TF to keep in mind which city departments and foundations might be interested in funding these 8 different services. Also, need to look at staffing needs for the 8 services. It was recommended by the committee that harm reduction be a policy at the safe house. Kamala Harris stated that policies at safe house will be determined through the RFP process; some will be formed by the agency applying in terms of best practices. Some of the policies that the TF has agreed upon are: harm reduction, grievance policy, youth involvement on RFP, suggestion that bidder create advisory group to the safe house comprised of community members and experts. The TF decided to adopt Andrea Johnston's suggestion of using the language of "secure" to describe the house instead of "safe". Mari Villaluna stated that youth need to be a part of the advisory board for the safe house. Belle Taylor McGhee stated that if the safe house will be a 501C3, that the advisory board would actually be a governance board. No Public Comment	**Current Action Items:** Develop questions for youth focus groups and give them to Maria Cora or Mari Villaluna. Need to create long-term and short-term financial plan for the safe house. Need to develop training plan for service providers in how to best serve sexually exploited youth.

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Agenda Topic	Discussion	Action Item
5. Hotline Committee	Belle Taylor-McGhee reported that the committee met Thursday, 11/6 at 2:30pm. The committee members will present their analysis of existing hotlines at next TF meeting on 11/21. Cynthia Kane-Hyman gave an update on her quest to find out the training for phone operators; she spent 45 minutes on the phone with PacBell and learned nothing of their training. Ms. Kane-Hyman stated that SFWAR has a 60 hour training for their hotline operators; Suicide Prevention Hotline also has 60 hour training which included overview of mental illness, how to listen without judgment, etc. Ms. Kane-Hyman stated that the committee is meeting with Eve Meyers from Suicide Prevention Hotline and she will hopefully answer many of our questions regarding hotlines and best practices. Beth Ann Berliner reported on the best practices for hotlines: ▪ Be clear about target base ▪ Name should be clearly understood ▪ 24/7 live responses ▪ High standards for staff training ▪ Cross training between hotlines ▪ Multi-lingual, culturally competent staff and services ▪ Referral to other services and follow-up ▪ Use of current technology ▪ Database with log of requests for services ▪ Need a secure funding base to succeed (government funding tends to be more stable than foundation or philanthropy dollars) ▪ Have salaried hotline core staff with supplemental volunteer staff ▪ Use multiple marketing strategies Ms. Berliner stated that the committee will begin to craft policy statement, but the committee members need more clarification on who to craft final report. Ellouise Patton stated that the hotline staff needs to be well-trained in mental health issues. Ms. Patton asked how the funding will be decided; if it will be multi-year, if renewal will be dependent on evaluation, etc. Ms. Patton also stated that there needs to be direct immediate links to services from the hotline to facilitate crisis response. Ms. Berliner stated that not a lot of evaluation has been done with hotlines due to the nature of the service; follow-up with linkages to services could assist in evaluation. Ms. Patton asked if there has been any measurement of effectiveness with this population?	**Current Action Items:** Report back to TF on meeting with Eve Meyers. Develop questions for youth focus groups and give them to Maria Cora or Mari Villaluna.

Agenda Topic	Discussion	Action Item
	Kamala Harris stated that contact is success; getting a youth into a safe house is a success. Ms. Berliner stated that evaluation services from WestEd could be utilized. Ms. Berliner recommended looking at Teenline's peer based counseling as model. Mari Villaluna stated that the hotline should be its own service and connected to other community services. No public comment	
6. Outreach Committee	Shannon Thyne reported that the committee met on 10/16 and 10/30. The committee developed a list of characteristics that the ideal outreach worker would possess (culturally competent, peer based, non-judgmental, familiar with INS issues, practices harm reduction philosophy, etc.) Ms. Thyne also reported 3 phases of outreach worker job responsibilities: 1.) Client Identification, 2.) Engagement and Stabilization, 3.) Case Management. The top 4 neighborhoods that would be targeted for outreach are: Tenderloin, Mission, Polk Street Center, Bayview. It was recommended that the outreach workers work in teams of 2; in shifts of 10pm-4am and 4am-8am; and that they be a survivor of 2-3 years off the streets, with minimum of 2 years recovery. Jessica Stein reported that Children of the Night is considering ending their street outreach service because of the safety issue for the outreach worker (this position has high burn out rates and high turn over). Ms. Stein stated that Children of the Night's drop in center is their most successful form of outreach. Norma Hotaling suggested that the committee members contact California AIDS Outreach Center to hear their experiences on outreach in SF. Kamala Harris stated that the TF needs to ensure that the services that the TF recommends are supported in the community and that agencies/depts. will reply to the RFP. Maria Villaluna recommended that the outreach workers be trained youth culture by youth. Beth Ann Berliner stated that in light of Jessica Stein's report on Children of the Night, should the TF reproduce a model that is being discontinued – should the TF recommend a drop in center. Maria Cora recommended that client confidentiality be balanced between case management and the SFPD wanting to arrest youth who are engaged in prostitution. Public Comment: Daisy stated that agencies conduct successful peer-based outreach in SF, and the TF should	**Current Action Items:** Develop questions for youth focus groups and give them to Maria Cora or Mari Villaluna.

Agenda Topic	Discussion	Action Item
	consider funding these organizations to expand their outreach during the night and early morning hours. Daisy stated that the outreach worker needs to establish trust with the youth. She stated that the TF needs to be aware that some male SFPD vice officers have sexually exploited youth in SF. Andrea Johnston recommended that the drop in center could be part of the secure house and outreach could be conducted in a mobile unit. Ellouise Patton stated that Bayview does not have outreach services and this needs to be created in Bayview for exploited youth, particularly girls.	
7. Creation of a Budget Committee	Kamala Harris stated that a budget needs to be created; how much money would these 3 services need; where would the money come from; etc. Ms. Harris suggested creating a committee to look into this issue. Shannon asked if each committee should create their RFP and then present to full TF. It was agreed upon by TF members that this should be done, and presented within the next 2 meetings. Ellouise patton suggested that committee members keep in mind multi-year funding and corporate sponsorship. Iman Nazeeri-Simmons reported on Sara Ying Kelley's conversation with Judge Nina Hickson of Fulton County Juvenile Court in Atlanta, GA., who spearheaded a public awareness campaign on childhood prostitution. The Redbook article in your binder is about her efforts. The 2 main goals for the campaign included: 1. increasing community awareness about this issue, and 2. to change legislation (make penalties harsher for pimps and johns involved with prostituting minors) Strategies used during the PA campaign included: 1. an in-depth expose on child prostitution done by local media reporter, and 2. Judge Hickson launch the campaign with a breakfast (partnered with local foundation and invited 100 women leaders to the event) - Sara has offered to have such an event hosted by the Task Force and the SF Foundation with possibly Judge Hickson as a keynote. Goals for the campaign include: 1. increase community awareness of problem of youth prostitution, and 2. create fund at SF Foundation for people to donate to aid in program development (i.e. safe house, outreach program, hotline). The TF moved to created the Budget Committee. No Public Comment.	**Current Action Items:** Each committee will draft up RFP and present to full TF by the end of December.

Agenda Topic	Discussion	Action Item
8. Completion of Final Report	Janice Anderson-Santos asked the TF the question: who is responsible for writing the end report? There should be a preface/statement of need; 3 chapters for each service area and recommendations; special discussions of outreach in Bayview, drop in center, and other issues; program structure/budget needs; and conclusion. Beth Ann stated that she will send sample reports so that the TF can get an idea of what to create. Mari Villaluna recommended that quotes and data such as Youth Vote be used within the report. Ms. Villaluna is working with Maria Cora on a Youth Input Plan; she asks that this be added to next meeting's agenda. Kamala Harris stated that the TF should create the RFP simultaneously with the final report. The TF decided that a small team will be responsible for drafting the report. This team will be selected at next meeting.	
9. Public Comment	Daisy proposed that TF should invite (via Supervisor Ammiano's office) community based organizations that provide youth services (i.e. outreach, hotlines, etc.) to attend the TF meetings. Janice Anderson-Santos suggested that Daisy engage Angela Calvillo from Supervisor Ammiano's office with this suggestion.	
10. Adjournment	6:20 pm Next meeting Thursday, November 21, 2002, 4-6 pm, City Hall Room 278	Agenda to follow.

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President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Thursday, November 21, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **General Public Comment**
4. **Outreach Committee–** 15 mins presentation/15 mins discussion
   - Public Comment
5. **Safe House Committee–** 30 mins
   - Public Comment
6. **Hotline Committee** (discussion and possible action item) – 30 mins
   - Public Comment
7. **Budget Committee** (discussion and possible action item)
   - Public Comment
8. **Youth Input Plan** (discussion and possible action item)
   - Public Comment
9. **Final Report** (discussion and possible action item)
   - Public Comment
10. **Public Comment**
11. **Adjournment**

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End Exploitation of Youth Task Force – Minutes from November 21, 2002 Meeting, 4-6pm City Hall Room 278

In Attendance

Task Force Members: Norma Hotaling, SAGE; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Iman Nazeeri-Simmons, Department of Public Health; Denise Albano, Larkin Street Youth Services; Shannon Thyne, Department of Pediatrics – San Francisco General Hospital; Bethann Berliner, WestEd; Vanessa Kelly, Trauma Recovery and Rape Treatment Center; Ellouise Patton, Young Community Developers; Cynthia Kane-Hyman, CASARC; Lynne Atkinson, SFPD; Shannon Garcia, SAGE.

Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights

Agenda Topic	Discussion	Action Item
1. Call to Order	4:20 pm by tri-chair, Norma Hotaling	None.
2. Approval of Agenda and Minutes	Minutes approved without changes.	Iman Nazeeri-Simmons will post minutes.
3. General Public Comment	None.	None
4. Outreach Committee	Vanessa Kelly gave report. The committee met Wednesday, 11/20. Committee members met with executive director of Huckleberry Youth Services (HYC). HYC conducts outreach in schools, they have a runaway shelter for youth 12 yrs and older. Many youth are brought in via CARC (a program that has an MOU with SFPD where juvenile nonviolence offenders are brought to Huckleberry House instead of YGC). CARC stated that very few youth come through because of prostitution – usually they go straight to YGC. CARC sees approximately 60 youth per year. Lynne Atkinson stated that SFPD follows procedure as to where to take youth (CARC vs. YGC). Maria Cora stated that she thought CARC was only for youth from certain neighborhoods. Norma Hotaling stated that many youth do not identify as being under 18 years, which means they end up in the adult criminal system. Shannon Thyne recommended that the TF advocate for change the MOU between SFPD and CARC to better meet the needs of sexually exploited youth. Cynthia Kane-Hyman stated that she has been very impressed with CARC's case management and other services. Lynn Atkinson stated that SFPD would rather take a youth to CARC, but it is difficult to identify a youth's age, their identity, etc., which an officer needs to know prior to taking a youth to CARC.	**Current Action Items:** Develop questions for youth focus groups and give them to Maria Cora or Mari Villaluna. Write program plan based upon best practices in outreach. Bethann Berliner to bring documents that demonstrate collaborative governance to next TF meeting.

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Agenda Topic	Discussion	Action Item
	The TF recommends that SFPD take girls who are suspected of being sexually exploited to CARC (this may fit into the Outreach Committee's goal of case management). Maria Cora recommended that the TF hear from Center for Young Women's Development and their outreach program. Ellouise Patton stated that there are no services in the Bayview. She also asked about crack houses, in that much of the prostitution of youth occurs in crack houses in the Bayview, behind closed doors (not out on the streets). Kamala Harris asked Ms. Patton what the next steps for the Bayview should be. Ms. Patton stated that it is difficult because there are limited services; the TF could talk to Girl 2000, TURF, talk to girls in the Bayview, talk about gang activities, talk to Pat Norman from Institute of Community Health Outreach. Ellouise stated that she will attend the next Outreach Committee meeting on 12/11. Kamala Harris stated that the TF is committed to including a special discussion of the service needs for exploited youth in the Bayview neighborhood within the final report. Maria Cora asked for the Outreach Committee's questions for the youth focus groups. Vanessa Kelly stated that they did not have them prepared, but will get the questions to Maria Cora or Mari Villaluna ASAP. Vanessa Kelly stated that the committee recommends that the collaborating agencies involved in conducting outreach meeting quarterly. Bethann Berliner suggested that the agencies have an online confidential database in order to share information. Ms. Berliner will bring documents that demonstrate collaborative governance to next TF meeting. Next Outreach Committee meetings: 12/11/02; 1/8/03; 1/15/03 all from 4-5:30 at SFGH, Room 6B7. Public Comment: Daisy stated that the TF needs to support current outreach programs that already exist, and should focus on creating outreach services in Bayview.	
5. Safe House Committee	Kamala Harris gave report. Committee met on Friday, 11/15. At their last meeting, the Committee focused on financial aspects of the house – looking at possible SAMHSA grant, DPH will not fund the house, but will assist in grantwriting. The committee recommends that the house be classified as transitional (no permanent housing);	**Current Action Items:** Report back to TF on meeting with Eve Meyers. Develop questions for youth

Agenda Topic	Discussion	Action Item
	this classification reduced licensure requirements. The committee also identified the SF Foundation and the Ford Foundation as possible sources of funding. The house is paid for until June 2003; financial plan needs to be in place by then. "Cultural" was added to the list of eight services to be provided at the Safe House. The Committee needs to identify best practices for each of the nine services (education, vocational training, drug treatment, mental health, medical, life wisdom, legal, spiritual, and cultural). Bethann Berliner stated that the TF should think very seriously about the pros and cons of applying for a SAMHSA grant (difficult reporting, weighted heavily towards research, etc.). Kamala Harris stated that she and Norma have a meeting with Pam David at HUD to discuss funding issues. SF Foundation is looking at their resources for programs for sexually exploited youth. Ms. Berliner stated that she would research foundations that would be interested in funding programs/services for sexually exploited youth. Ms. Berliner stated that she would participate in Safe House Committee meetings. Shannon Garcia stated that the Mayor's Office on Community Development is issuing their RFP's next month and suggested that the Safe House Committee explore this. Public comment: Daisy recounted the experience of exotic dancers trying unsuccessfully to access the Victim Witness Assistance Program as an example of systems not being sensitive to youth who are engaged in prostitution. Daisy stated that given the difficulty of SAMHSA grants, the TF should not go after this as a source of funding; she also stated that mental health services are greatly needed for exploited youth.	focus groups and give them to Maria Cora or Mari Villaluna.
6. Hotline Committee	Beth Ann Berliner gave report. The committee met a couple times with Eve Meyers, ED for Suicide Prevention hotline. Eve reviewed the committee's best practices for hotlines and augmented the list. The best practices for hotlines: ▪ Be clear about target base ▪ Name should be clearly understood ▪ 24/7 live responses ▪ High standards for staff training	**Current Action Items:** "Flush" out best practices for hotline.

Agenda Topic	Discussion	Action Item
	▪ Cross training between hotlines ▪ Multi-lingual, culturally competent staff and services ▪ Referral to other services and follow-up ▪ Use of current technology ▪ Database with log of requests for services ▪ Need a secure funding base to succeed (government funding tends to be more stable than foundation or philanthropy dollars) ▪ Have salaried hotline core staff with supplemental volunteer staff ▪ Use multiple marketing strategies Additions: ▪ Ensure telephone counseling is nonjudgmental of caller's lifestyle and circumstances ▪ Counseling should have a harm reduction orientation ▪ There should be clinical supervision of hotline staff/volunteers ▪ Telephone staff/volunteers should be fingerprinted, and maybe a background check conducted ▪ Training staff/volunteers should include: didactic training of facts/skill building, role playing scenarios, presentations from consumers and providers of services, and online supervision. ▪ Consider a peer-based component Ms. Berliner handed out article re: hotline worker. Committee is currently reviewing literature to draft rationale regarding effectives and "therapeutic" use of hotlines (initially found that in an integrated model, follow-through is 50% at best; 25% of callers are repeats). Ms. Berliner recommended conducting marketing research on what to name the hotline so that it appeals to youth who may be exploited. Next steps for the committee is 'flushing' out the best practices for the hotline. Ms. Berliner submitted focus group questions to Maria Cora. No Public Comment	
7. Budget Committee	Sara Ying Kelley, Ellouise Patton and Shannon Garcia were nominated to be on the Budget Committee. All three were unanimously approved. Bethann Berliner suggested that the TF write a plan with program description (for the three areas), a budget for the programs, and a proposed idea of who might fund these programs. The committee will research when the MOCD's RFP is coming out. The committee will also	**Current Action Items:** Research when the MOCD's RFP is coming out Contact Patricia Centeno at 415-974-5352 x 208 as a lead in finding an available

Agenda Topic	Discussion	Action Item
	investigate identifying an architect to look at the potential safe house. Ms. Berliner suggested contacting Patricia Centeno at 415-974-5352 x 208 as a lead in finding an available architect. No Public Comment.	architect to review potential safe house.
8. Public Comment	Daisy suggested the TF ask DPH to fund additional outreach worker positions. Maria Cora stated that she would follow-up on who to contact within DPH about this issue. Bethann Berliner suggested that Norma Hotaling engage Nancy Pelosi on the TF's behalf to inquire about generating resources for the 3 program areas.	
9. Adjournment	6:15 pm Next meeting Thursday, December 5th, 2002, 4-6 pm, City Hall Room 278	Agenda to follow.

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President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Thursday, December 5, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   - Public Comment
3. **General Public Comment**
4. **Safe House Committee** (discussion and possible action item)
   - Public Comment
5. **Hotline Committee** (discussion and possible action item)
   - Public Comment
6. **Outreach Committee** (discussion and possible action item)
   - Public Comment
7. **Budget Committee** (discussion and possible action item)
   - Public Comment
8. **Youth Input Plan** (discussion and possible action item)
   - Finalize protocol for Focus Groups
   - Public Comment
9. **Adjournment**

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End Exploitation of Youth Task Force – Minutes from December 5, 2002 Meeting, 4-6pm City Hall Room 278

In Attendance

Task Force Members: Norma Hotaling, SAGE; Belle Taylor-McGhee, Department on the Status of Women; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Lateefah Simon, Center for Youth Women's Development; Jessica Stein, SFUSD; Iman Nazeeri-Simmons, Department of Public Health; Denise Albano, Larkin Street Youth Services; Shannon Thyne, Department of Pediatrics – San Francisco General Hospital; Bethann Berliner, WestEd; Ellouise Patton, Young Community Developers; Cynthia Kane-Hyman, CASARC; Lynne Atkinson, SFPD; Mari Villaluna, Youth Commission; Shannon Garcia, SAGE.

Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights; Priya Alagiri, Consultant; Laura Jimenez, Office of the City Attorney; Julie Posadas, Juvenile Probation Dept.; Andrea Johnston, Girls Speak Out; Laura Jimenez, Office of the City Attorney; Eve Meyer, SF Suicide Prevention; Gena Castro, Girls Justice Initiative.

Agenda Topic	Discussion	Action Item
1. Call to Order	4:15 pm by tri-chairs, Norma Hotaling and Belle Taylor McGhee	None.
2. Approval of Agenda and Minutes	Minutes from 11/21/02 approved with changes.	Iman Nazeeri-Simmons will post minutes.
3. General Public Comment	Priya Alagiri suggested that the TF create a fundraising committee.	None
4. Safe House Committee	Norma Hotaling reported that the committee has not met since last TF meeting. The next meeting is scheduled for Monday, 12/9 at 4pm. Bethann has a report on Crossroads, a transitional housing program for youth and adult prostitutes). She suggested contacting Crossroads for their finance plan. No Public Comment.	**Current Action Items:** Develop committee report on best practices and recommendations for safe house to be included in final report. Include in committee report to TF a bibliography.

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Agenda Topic	Discussion	Action Item
5. Hotline Committee	Cynthia Kane-Hyman reported that the committee is meeting on Thursday, 12/12 (from 11-12 At Belle Taylor McGhee's office) with people from 211 and from the state to solidify recommendations for hotline. Cynthia Kane-Hyman stated that the committee met with staff from Suicide Prevention – they had a youth hotline from 1988-92 but they had several large problems: low call volume, issues around boundaries, and supervision. Ms. Kane-Hyman stated that Suicide Prevention has state of the art technology and a very extensive database of callers; it is a very well run local hotline and they are willing to work with TF. Bethann Berliner handed out Assessment of Telephone Hotline Survey. She stated that they are meeting on 12/18 to solidify recommendations (a follow-up to the 12/12 meeting). Cynthia Kane Hyman and Daisy will get youth input from youth street outreach workers; they will use data sheet of outreach services compiled by Denise Albano. No Public Comment.	**Current Action Items:** Develop committee report on best practices and recommendations for hotline services to be included in final report. Include in committee report to TF a bibliography.
6. Outreach Committee	Shannon Thyne reported that the committee did not meet since the last TF meeting. Cynthia Kane-Hyman stated that Vanessa Kelly compiled a list of successful outreach programs. Ms. Kane-Hyman described a research paper on world prostitution that might be useful in writing the final report. Kamala Harris suggested that the TF's final report needs to describe exploited youth in SF; in doing this the TF needs to keep notes, empirical data, etc. to best describe our focus population. Kamala Harris stated that she would send Mimi Silberman's latest article to Norma Hotaling for copying. Bethann Berliner handed out to the TF and public a list of articles on youth prostitution and info on best practices for secured houses. Ms. Berliner also handed out information on Crossroads. Kamala Harris suggested including TF bibliography into final report; TF should categorize articles. Belle Taylor McGhee suggested that someone take on the task of organizing all the	**Current Action Items:** Develop committee report on best practices and recommendations for outreach services to be included in final report. Include in committee report to TF a bibliography.

Agenda Topic	Discussion	Action Item
	information compiled by TF on the issue of sexually exploited youth. Shannon Thyne suggested that each committee complete their own bibliography for the final report. The TF voted to accept this action. Denise Albano stated that at Larkin Street Youth Services not many of youth being served meet the profile of the TF's population. Many of the girls who are sexually exploited are not homeless, thus not being served by Larkin. Ms. Albano suggested that services need to be changed in that the youth being pimped are not homeless. Public Comment: Andrea Johnston suggested that the best practices are found when people developing the services know their specific populations. The best thing this TF can do is to get the girls affected by sexual exploitation involved in the process. Bethann Berliner cautioned the TF in using the term best practice in our final report; perhaps we should use face validity or successful practice, which are not necessarily evidenced based. She stated that the TF does need to involve the voice of young women. Daisy stated that much of the literature handed out today is coming from the perspective that prostitution is wrong. Daisy stated that the TF is not about ending prostitution but ending the sexual exploitation of youth. Daisy reiterated that many youth are sexually abused by vice police on the SFPD. Kamala Harris urged Daisy to report to the proper channels the alleged abuse of youth by SF police officers. Ms. Harris stated that the TF is not an investigative body to determine misconduct by SF police officers. Lynne Atkinson stated that she also urges Daisy to report the alleged abuse of youth by SF police officers to the Office of Citizen Complaints. Bethann Berliner stated that the articles that were handed out today are food for thought; no one is endorsing a particular viewpoint on prostitution but to encourage critical thinking about the issues of sexually exploited youth. Norma Hotaling stated that the TF should be mindful of the language used. Sexually exploited youth are sexually abused/victims of statutory rape; major laws are being broken; when we label the men who victimize them "johns" we validate that the girls are prostitutes. These youth are not prostitutes; they are sexually abused. The men who abuse them are	

Agenda Topic	Discussion	Action Item
	sexual abusers. Shannon Thyne stated that the next outreach committee meeting is Wednesday, 12/11 from 4-5:30 at 6E7 @ SFGH.	
7. Budget Committee	Shannon Garcia stated that she has only heard back from Sara Ying Kelley. Ms. Garcia wrote a memo to invite committees to send program and staff budget needs to her. Ms. Garcia stated that she was looking into having an architect firm do a walk-though of the safe house pro bono. Kamala Harris stated that there are rules within the city as far as bidding for services; even if it is pro bono. Ms. Garcia said that she would check in to this. Ms. Garcia stated that the MOCD RFP comes out this month. Kamala Harris suggested that Shannon Garcia utilize DPH to assist with issues around the safe house such as licensure and architect services. Kamala Harris invited Shannon Garcia to attend the Safe House Committee meetings. No Public Comment.	**Current Action Items:**
8. Youth Input Plan	Mari Villaluna handed out and reviewed the youth input plan. Belle Taylor McGhee stated that the youth focus groups needed to be conducted post haste. Mari Villaluna stated that she is scheduling focus groups at YGC (with the assistance of Danial Cross); Ms. Villaluna will facilitate this focus group; she is trying to find someone else to assist her from the Youth Commission (they have to be 18 or older to access YGC). This focus group is being held on 12/17 from 3:30-4:30 at YGC. Youth will not be given stipends at YGC. Ellouise Patton will arrange a focus group with Girls 2000 in Bayview and will try to set up a group with Arriba Juntos. Maria Cora will explore arranging a focus group with Young Queens on the Rise. Jessica will contact Mission and Balboa High Schools as possible focus group sites. Norma Hotaling will arrange for a focus group at SAGE.	

Agenda Topic	Discussion	Action Item
	Kamala Harris suggested that the methodology be standardized across all focus groups, and that they need to be conducted by next week (12/13). Mari Villaluna will disperse the questions to be asked during the focus groups to the individuals in charge of each site. Ms. Harris stated that the following need to be included in the focus groups: Facilitator Observer (if possible) Recorder (note taker or tape recorder) Someone to analyze and format the data gleaned from the focus groups Belle Taylor-McGhee stated that a confidentiality agreement needs to be included within the minor consent. Public Comment: Daisy stated that it's important to guarantee anonymity to the girls; the focus groups at YGC need to be without YGC staff present in order to get candid, honest responses. Andrea Johnston recommended having a section at the end of the focus group where girls are encouraged to write (or draw) a response to a question/topic from a list (they can choose from). Ms. Johnston stated that you can get some great ideas from this type of exercise; encouraged them to keep it confidential and anonymous by only putting their age on their response sheet. The TF agreed that this is a good idea.	
9. Adjournment	6:03 pm Next meeting Tuesday, December 17th, 2002, 4-6 pm, City Hall Room 278	Agenda to follow.

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President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Tuesday, December 17, 2002
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **General Public Comment**
4. **Outreach Committee** (discussion and possible action item) - 30 mins
   - Public Comment
5. **Safe House Committee** (discussion and possible action item) - 30 mins
   - Public Comment
6. **Hotline Committee** (discussion and possible action item) – 30 mins
   - Public Comment
7. **Budget Committee** (discussion and possible action item)
   - Public Comment
8. **Youth Input Plan** (discussion and possible action item)
   - Update on Focus Groups
   - Public Comment
9. **Final Report** (discussion and possible action item)
   - Public Comment
10. **Public Comment**
11. **Adjournment**

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241

President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Thursday, January 9, 2003
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   Public Comment
3. **General Public Comment**
4. **Outreach Committee** (discussion and possible action item) - 30 mins
   - Public Comment
5. **Safe House Committee** (discussion and possible action item) - 30 mins
   - Public Comment
6. **Hotline Committee** (discussion and possible action item) – 30 mins
   - Public Comment
7. **Budget Committee** (discussion and possible action item)
   - Public Comment
8. **Youth Input Plan** (discussion and possible action item)
   - Update on Focus Groups
   - Public Comment
9. **Final Report** (discussion and possible action item)
   - Public Comment
10. **Public Comment**
11. **Adjournment**

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Donna Hall, Clerk
Sunshine Ordinance Task Force
554-5184

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241

1/03

President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda

Thursday, January 23, 2003
4:00 p.m. to 6:00 p.m.
City Hall Room 278

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1. **Call to Order**
2. **Approval of Agenda and Minutes**
   - Public Comment
3. **General Public Comment**
4. **Safe House Committee** (discussion and possible action item)
   - Public Comment
5. **Hotline Committee** (discussion and possible action item)
   - Public Comment
6. **Outreach Committee** (discussion and possible action item)
   - Public Comment
7. **Budget Committee** (discussion and possible action item)
   - Public Comment
8. **Youth Input Plan** (discussion and possible action item)
   - Public Comment
9. **Final Report** (discussion and possible action item)
   - Public Comment
10. **Adjournment**

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#2
1/23/03

End the Exploitation of Youth Task Force – Minutes from January 23, 2003 Meeting, 4-6pm City Hall Room 278

In Attendance

Task Force Members: Norma Hotaling, SAGE; Belle Taylor-McGhee, Department on the Status of Women; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Jessica Stein, SFUSD; Iman Nazeeri-Simmons, Department of Public Health; Shannon Thyne, Department of Pediatrics – San Francisco General Hospital; BethAnn Berliner, WestEd; Cynthia Kane-Hyman, CASARC; Sara Ying Kelley, SF Foundation; Vanessa Kelly, Trauma Recovery and Rape Treatment Center; Mari Villaluna, SF Youth Commission; Camille Wise, DCYF; Lynne Atkinson, SFPD.

Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights; Mathew Green, Journalist; Laura Jimenez, City Attorney's Office; Nicole Solis, Deputy Public Defender; Andrea Johnston, Girls Speak Out; Barbara Loza-Muriera, Interagency Children's Policy Council (ICPC)of Alameda County.

Agenda Topic	Discussion	Action Item
1. Call to Order	4:20 pm by tri-chair, Belle Taylor McGhee	None.
2. Approval of Agenda and Minutes	Minutes from 1/9/02 approved without changes. Agenda approved with the following changes: move up Youth Input Plan to second on the agenda, move up final report to 3rd of the agenda.	Iman Nazeeri-Simmons will post minutes.
3. General Public Comment	Barbara Loza-Muriera from ICPC spoke about the initiative that is happening in Alameda County for sexually exploited youth. Ms. Loza-Muriera stated that Alameda County has created the Minors in Prostitution/Sexually Exploited Youth Task Force. The TF is recommending improved communication/collaboration with departments and agencies working with these youth. The TF is recommending a wrap-around service model. Ms. Loza-Muriera passed out a fact sheet, and stated that they have conducted focus group with youth last week and will have the data in about 2 weeks. They have the goal of conducting more focus groups.	None
4. Youth Input Plan	Mari Villaluna stated that the focus group data at YGC can't be quoted but can be paraphrased and summarized. The TF is to get data from Maria Cora. Maria Cora stated that Young Queens on the Rise will get their focus group results to her hopefully by next week. Mari Villaluna recommended that the Youth Input Plan have its own section within the report. The TF agreed. Public Comment: Andrea Johnston suggested that the Youth Input section should be tie the report all together with conclusions of how youth feel/think/experience this issue of exploitation.	**Current Action Items:** Email final draft of committee report to Iman by Wednesday, 1/29/03 Contact Maria Cora for youth input data to be used within committee report.

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Agenda Topic	Discussion	Action Item
5. Final Report	Kamala Harris stated that the TF report will be completed in February (by the 18th for the BOS meeting), not by the original date of January 27th. The TF approved of presenting to the Board of Supervisors meeting on February 18th. Ms. Harris recommended the TF scheduling a next meeting to review the final draft of the report. The date that was chosen was Friday, February 7th from 4-6 pm. The TF agreed to email final drafts of committee reports to Iman by Wed January 29th, so that a draft could be sent out to the TF on 2/6 for members to review prior to the 7th meeting. No Public Comment.	**Current Action Items:** Email final draft of committee report to Iman by Wednesday, 1/29/03 Contact Maria Cora for youth input data to be used within committee report.
6. Safe House Committee	Kamala Harris stated that the safe house committee report is still being drafted and that it will be ready by next Wed, 1/29. Ms. Harris also stated that the referral process for the secure house will be recommended to go through SAGE and Larkin Street Youth Services, and that Anne Stanton of Larkin Street had agreed to this. Public Comment: Daisy stated that Thursday, 1/30/03 at 2pm is the next safe house committee meeting at Kamala's office. Daisy recommends that the safe house committee members review the draft of the document before it's submitted on the 29th.	**Current Action Items:** Email final draft of committee report to Iman by Wednesday, 1/29/03 Contact Maria Cora for youth input data to be used within committee report.
7. Hotline Committee	Cynthia Kane-Hyman reported that SF Access hotline is not interested in being involved in the proposed youth hotline service. Ms. Kane-Hyman stated that the hotline committee report recommends that the hotline would augment an existing service but not specify which current service that would be. Ms. Harris stated that hadn't Suicide Prevention Hotline already said they were willing to take on this added hotline for exploited youth. Ms. Kane-Hyman said yes, they had. BethAnn Berliner stated that the hotline committee would express this in its report, that the hotline would augment Suicide Prevention Hotline's existing services. Ms. Kane-Hyman stated that the sample budget for the hotline service would be: coordinator position = 50K + benefits, marketing campaign = 50K for 1st year/12K for subsequent years. She stated that the details of the coordinator position need to be worked out (i.e. whether it's a new position or an already existing internal position at Suicide Prevention).	**Current Action Items:** Email final draft of committee report to Iman by Wednesday, 1/29/03 Contact Maria Cora for youth input data to be used within committee report.

Agenda Topic	Discussion	Action Item
	Sara Ying Kelley stated that 50K is a lot for the 1st year and that 12K is low for subsequent years. Belle Taylor-McGhee stated that someone needs to coordinate all 3 components of programs for this population. Public Comment: Andrea Johnston asked the TF if the term prostitution will be used. Ms. Harris stated 'no.' Ms. Johnston told the TF about a successful a public awareness campaign in South Carolina which included a conference, public education, TV spots, etc. Ms. Johnston stated that the organizers of this campaign would be happy to talk to the TF.	
8. Outreach Committee	Shannon Thyne reported that the outreach draft budget was given to Sara Ying Kelley. Monday, 1/27 is the final committee meeting. No Public Comment.	**Current Action Items:** Email final draft of committee report to Iman by Wednesday, 1/29/03 Contact Maria Cora for youth input data to be used within committee report.
9. Budget Committee	Sara Ying Kelley stated that she would submit the budget to Iman. No Public Comment	
10. Adjournment	6:03 pm Next meeting Friday, February 7, 2003, 4-6 pm, City Hall Room 278	Agenda to follow.

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#2
2/7/03

End Exploitation of Youth Task Force – Minutes from February 7, 2003 Meeting, 4-6pm City Hall Room 278

In Attendance
Task Force Members: Norma Hotaling, SAGE; Belle Taylor-McGhee, Department on the Status of Women; Janice Anderson-Santos, DHS; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Iman Nazeeri-Simmons, Department of Public Health; BethAnn Berliner, WestEd; Cynthia Kane-Hyman, CASARC; Sara Ying Kelley, SF Foundation; Mari Villaluna, SF Youth Commission; Cupcake Brown, Bingham McCutchen; Sarah He, Supervisor Maxwell's Office; Denise Albano, Larkin Street Youth Services
Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights

Agenda Topic	Discussion	Action Item
1. Call to Order	4:43 pm by tri-chairs, Norma Hotaling, Belle Taylor McGhee and Janice Anderson-Santos	None.
2. Approval of Agenda and Minutes	Minutes from 1/23/02 will be available at 2/13/03 meeting for approval. Agenda approved.	
3. General Public Comment	Sara Ying Kelley introduced a new staff person at The San Francisco Foundation, Bhati (need last name). Ms. Kelley reminded everyone about the breakfast on Thurs. 2/13 at The City Club. Ms. Kelley also told the TF about the article in the Business Times regarding the TF's work and that Kamala, Norma and Sandra Hernandez will be on the Michael Krazney radio show, The Forum on 2/17.	None
4. Final Report	Norma Hotaling thanks the TF members for all their hard work. Kamala Harris stated that the presentation to the BOS is on 2/18, and our timeline for having the report to Angela Calvillo is 2/13. Ms. Harris asked the TF decide whether or not to meet again before the 13th to approve the final report. The TF decides to meet immediately after the breakfast from 10-11:30 am (at the SF Foundation) to approve the final report. The TF decides that BethAnn Berliner, Iman Nazeer-Simmons and Mari Villaluna will work on Sunday 2/9/03 to complete the executive summary Public Comment: Daisy stated that she feels like the TF is rushing the presentation to the BOS; because this is such a serious issue, the report needs to be in order. Daisy also stated that the process of the safe house committee was not done well; she does not feel comfortable with the process	**Current Action Items:**

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Agenda Topic	Discussion	Action Item
	in that she hasn't seen the final committee report. Daisy recommends that the TF meets again before the 18th to discuss the final report.	
10. Adjournment	6:00 pm Next meeting Thursday February 13, 2003, 10-11:30 am, The San Francisco Foundation	 Agenda to follow.

241
03

President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda
Thursday, February 13, 2003

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8 am – 9:30 am
The City Club
(155 Sansome Street, 11th Floor)

1. **Attend the 100 Influential Women Breakfast sponsored by The San Francisco Foundation**

10 am – 11:30 am
The San Francisco Foundation
(225 Bush Street, Suite 500)

1. **Call to Order**
2. **Approval of Agenda and Minutes**
   - Public Comment
3. **General Public Comment**
4. **Approval of Final Report** (discussion and possible action item)
   - Public Comment
5. **Adjournment**

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2/03

San Francisco Department of Public Health
Division of Community Programs
Office of Adolescent Health

TO: End the Exploitation of Youth Task Force

FROM: Iman Nazeeri-Simmons, Coordinator of Adolescent Health

DATE: February 12, 2003

RE: Potential revenue source for the secure house

Potential revenue sources for the secure house have been identified through the Department of Public Health (DPH). In order to qualify for this potential funding, organizations must respond to DPH's Request for Qualifications – RFQ #1-2003 Mental Health Services for Children, Adults and Geriatric Populations. This RFQ (number 168) is an ideal opportunity for organizations to submit their letter of intent for providing a secure house for sexually exploited youth.

Letters must be received by DPH's Office of Contract Management by **Thursday, February 20, 2003, 12:00 noon**.

This is a promising opportunity to finding potential revenue sources for the recommended secure house. If you are interested, or know of an organization who may be interested, the RFQ packet is available online at http://www.dph.sf.ca.us/contracts/default.htm.

You may call me if you have any questions or need further information at 255-3925.

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Division of Community Programs
• Community Mental Health Services • Community Substance Abuse Services • Housing and Urban Health Services •
• Maternal Child Health Services • Primary Care Clinic Services •
Email address: iman.nazeeri-simmons@sfdph.org
1380 Howard St., 4th Floor, San Francisco, CA 94103 Phone: (415) 255-3925 Fax: (415) 252-3062

End Exploitation of Youth Task Force – Minutes from February 13, 2003 Meeting, 10-11:30 am, at The San Francisco Foundation

In Attendance

Task Force Members: Norma Hotaling, SAGE; Belle Taylor-McGhee, Department on the Status of Women; Janice Anderson-Santos, DHS; Maria Cora, Department of Public Health; Kamala Harris, Office of the City Attorney; Iman Nazeeri-Simmons, Department of Public Health; BethAnn Berliner, WestEd; Cynthia Kane-Hyman, CASARC; Mari Villaluna, SF Youth Commission; Cupcake Brown, Bingham McCutchen; Denise Albano, Larkin Street Youth Services; Vanessa Kelly, Trauma Recovery and Rape Treatment Center; Jessica Stein, SFUSD; Shannon Thyne, SFGH; Camille Wise, DCYF

Public: Daisy, Sex Workers Organized for Labor, Human and Civil Rights

Agenda Topic	Discussion	Action Item
1. Call to Order	10:04 am by tri-chairs, Norma Hotaling, Belle Taylor McGhee and Janice Anderson-Santos	None.
2. Approval of Agenda and Minutes	Minutes from 1/23/02 and 2/7/03 are approved with no changes. Agenda approved.	Iman to post minutes.
3. General Public Comment	None	None
4. Final Report	Kamala Harris thanked Iman Nazeeri Simmons and BethAnn Berliner for all their hard work on putting together the final report for the TF. Norma Hotaling thanked Ms. Harris for her role in creating the TF and all her hard work as a member of the TF. Ms. Hotaling stated that the TF acknowledges the work of Ms. Harris. Belle Taylor-McGhee stated that she echoes this sentiment; and acknowledges that Ms. Harris was instrumental in keeping the focus of the TF on a social service model and resources for the youth. Iman Nazeeri Simmons gave overview of potential revenue sources for the secure house. These revenue sources include State Social Services dollars (from group home reimbursement) and EPSDT MediCal dollars. Ms. Nazeeri Simmons stated that in order to be eligible for these dollars, the secure house cannot be voluntary. Without these reimbursement dollars, the potential revenue sources for the secure house are nonexistent without private/foundation investment, but still because the clients are minors, it will be difficult to get licensure for a voluntary long-term residential program for youth under the age of 18. Public Comment: Daisy stated that she is uncomfortable with the process - that this issue is presented to the	**Current Action Items:** Iman Nazeeri Simmons will make the suggested changes to the report by Tuesday, 2/18 and forward the document to Angela Calvillo for distribution to the Board of Supervisors.

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APPROVED

End Exploitation of Youth Task Force – Minutes from February 13, 2003 Meeting, 10-11:30 am, at The San Francisco Foundation

Agenda Topic	Discussion	Action Item
	TF on the day that we are to approve of the report. The TF talked about and reached a consensus that the secure house would be voluntary early on in the safe house committee process. Daisy stated that she would like further discussion on this issue, however we don't have the time at this meeting. Shannon Thyne stated that if this is our only way to get funding for a secure house for exploited girls, then we have to go with it. Maria Cora stated that we could insist on our ideal or choose to make this secure house a reality. Ms. Cora stated that she supports the option of receiving reimbursement from SS and MediCal. Cupcake Brown stated that she agrees wholeheartedly with Ms. Cora and Dr. Thyne. She stated that we need to help kids now and we have to be realistic. Mari Villaluna stated that when you're dealing youth under the age of 18, it's very hard to develop voluntary programming. Cynthia Kane-Hyman stated that it's less than our ideal, but we can build from this. Denise Albano stated that many of Larkin Street Youth Services youth are on probation and if they do run they do tend to come back. The Task Force approves of the secure house sample budget, where potential revenue sources such as SS and MediCal are pursued, thereby making the secure house a non-voluntary residential program. The TF report was approved with changes.	
5. Adjournment	11:15 am	

/03

TO: End the Exploitation of Youth Task Force

FROM: Iman Nazeeri-Simmons, Staff to Task Force

DATE: February 19, 2003

RE: Change in date for presentation of report

There has been a change in date for the presentation of the Task Force's report to the Board of Supervisors.

The report will now be heard before the City Services Committee (agenda item number 1) in the Board of Supervisors Chambers at City Hall on **Thursday, February 27th at 9:30 am**.

Please call Angela Calvillo if you have any questions or need further information at 554-5146.

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7/03

Member, District #9
Board of Supervisors
City and County of San Francisco

TOM AMMIANO

Media Advisory

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When: February 27, 2003 9:30 AM Time Certain
Where: City Hall Board of Supervisors Chambers, Room 260

Contact: Supervisor Tom Ammiano
(415) 554-5144, Tom.Ammiano@sfgov.org

Matt Dorsey, City Attorney's Press Office
(415) 554-4662, Matt.Dorsey@sfgov.org

ENDING THE SEXUAL EXPLOITATION OF YOUTH

San Francisco - The Task Force to End the Exploitation of Youth has released a report that finds that services in San Francisco are insufficient to meet the intensive and interrelated needs of exploited youth.

"The report is alarming and its conclusions have created an urgent need to take action," states Supervisor Tom Ammiano who authored the legislation to establish the Task Force to End the Exploitation of Youth. "Given the fact San Francisco is in a tight budget year, the City can not bear the cost of solving this problem alone." Supervisor Ammiano continued, "the Task Force hopes the media will represent this issue to the public to help raise the necessary funds from corporate, foundations and individuals in order to implement the report's recommendations."

This report revealed a troubling trend, as reported by social service and law enforcement professionals, that 1) The number of sexually exploited youth is increasing; 2) The age of victims is decreasing and 3) While demand for support is greater than ever, few services exist outside the criminal justice system.

"The work of the Task Force represents an important first in how San Francisco has sought to address the longstanding needs of sexually exploited youth," said Deputy City Attorney Kamala Harris, Chief of the Community and Neighborhood Services. "It's been a model for how government, philanthropic and community-based organizations can work together effectively for a common purpose."

The Task Force, comprised of a multidisciplinary team including city agencies, social service agencies, health services, as well as SFUSD; WestEd, The San Francisco Foundation, etc., was charged with developing a set of policy recommendations to advise the Board of Supervisors on its next steps. The Task Force recommends:

- establishing a 24-hour hotline,
- coordinating community street outreach and services,
- opening a secured housing program, which will be a residential program for girls 12-17.

The Task Force will present its report and recommendations in detail in the Board of Supervisors Chambers, at the City Services Committee, Thursday, Feb 27 at 9:30AM.

See "canceled" Notice

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03

President,
Board of Supervisors
City and County of San Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Agenda
Friday, May 16, 2003

4:00 pm – 6:00 pm
City Hall, Room 278

1. Call to Order
2. Approval of Agenda and Minutes (from February 13th meeting)
3. General Public Comment
4. Update on Secure House recommendation
5. Update on other recommendations
6. Announcements
7. Adjournment

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/03

President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

End Exploitation of Youth Task Force

Meeting has been cancelled due to the lack of a quorum for

Friday, May 16, 2003

4:00 pm – 6:00 pm
City Hall, Room 27

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LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, contact the Ethics Commission at 1390 Market Street, Suite 701, San Francisco, CA 94102, (415) 554-9510, FAX (415) 703-1021, or visit its website at **http://www.ci.sf.ca.us.**

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President,
Board of Supervisors
City and County of San
Francisco

TOM AMMIANO

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End Exploitation of Youth Task Force

Agenda
Friday, June 20, 2003
10:30 am – 12:30 pm

San Francisco Department of Public Health
1380 Howard Street
5th Floor Conference Room

1. **Call to Order**
2. **Approval of Agenda and Minutes (from February 13th meeting)**
3. **General Public Comment**
4. **Update on Secure House recommendation**
5. **Update on Hotline and Outreach recommendations**
6. **Announcements**
7. **Adjournment**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact:
Donna Hall, Clerk

Sunshine Ordinance Task Force
554-5184

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

DISABILITY ACCESS

City Hall is between Grove and McAllister Streets and is wheelchair accessible. The closest BART and MUNI Metro Station is Civic Center, about three blocks away. Accessible MUNI lines nearest City Hall are: 42 Downtown Loop, 49 Van Ness-Mission and F-Market & MUNI Metro (Civic Center Station).

For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking available in the vicinity of City Hall.

For assistance with special needs (large print agendas, sign language interpreters, etc.), call Angela Calvillo at 554-5144.

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